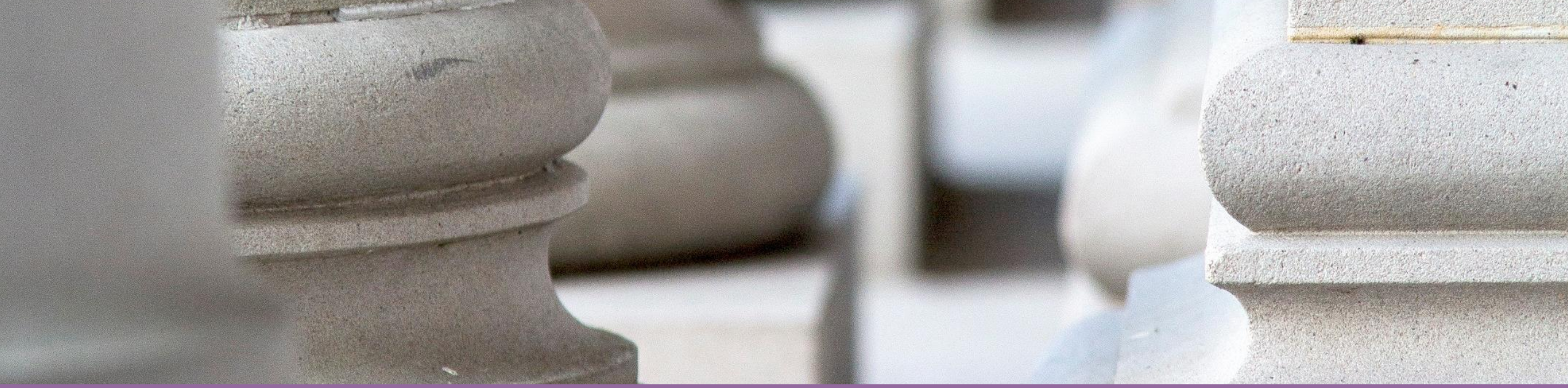


WASHINGTON COURTS
ADMINISTRATIVE OFFICE OF THE COURTS

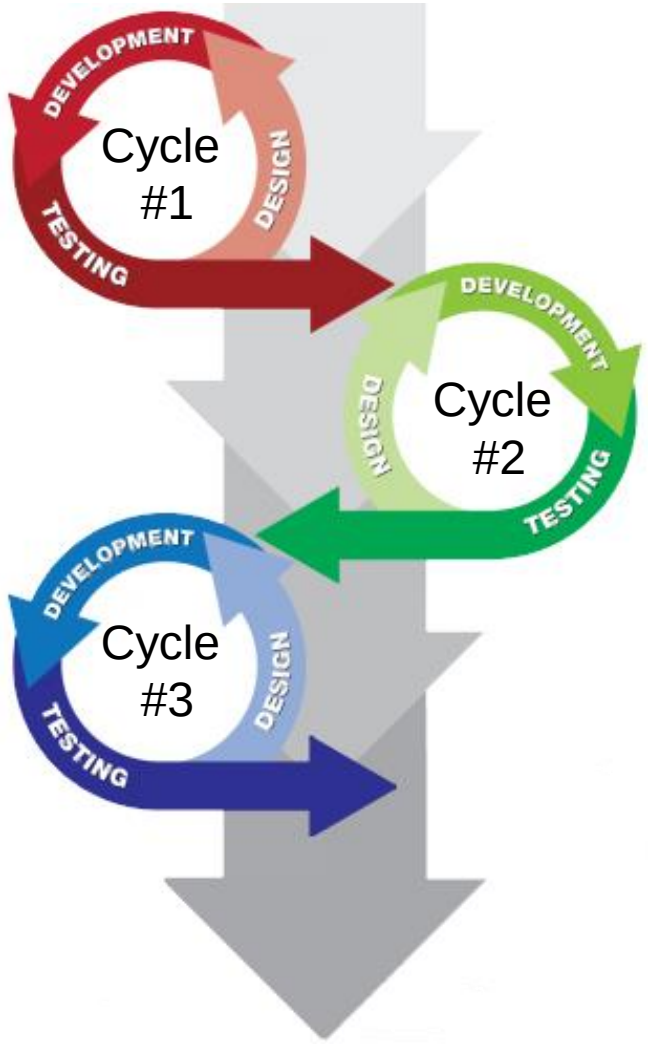
Courts of Limited Jurisdiction Case Management System (CLJ-CMS)

GARRET TANNER, PROJECT MANAGER
June 28, 2024

Project Scope

- Three Components
  - eFile & Serve
  - Enterprise Justice
  - Enterprise Supervision

Updated Project Approach



Priority 1: Onboard as many courts as possible

Priority 2: Extend implementation to include

- A District Court (civil case types)
- A formal Probation Department

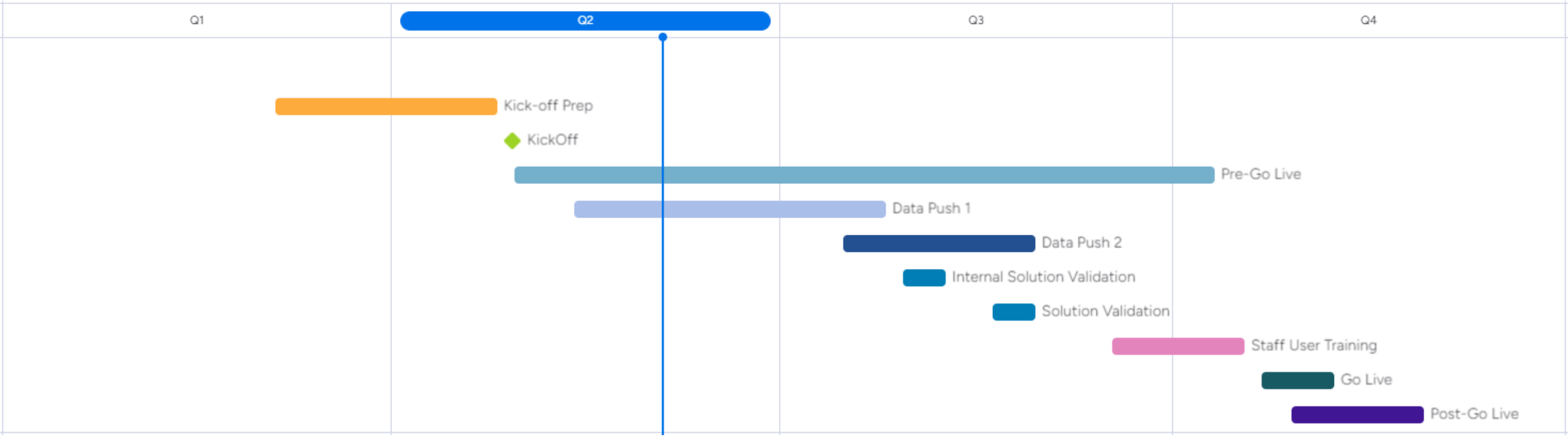
Priority 3: Plan for future deployment of

- Enterprise Justice 2024
- GR 15 functionality

Cycle #1: Early Adopter

- Asotin District Court
- Cheney Municipal Court
- Colfax Municipal Court
- Columbia District Court
- Franklin District Court
- Garfield District Court
- Grays Harbor District Court (2 Locations)
- Whitman District Court (2 Locations)

Cycle #1: Early Adopter



Project Outreach

Statewide Outreach Sessions

- ✓March 26, Spokane
- ✓March 28, Walla Walla
- ✓May 7, Chelan
- ✓May 14, Marysville
- ✓May 16, Tukwila
- August 7, Olympia
- November 13, Vancouver
- November 20, Yakima

Online System Demonstrations

- ✓April 24
- ✓April 25
- ✓May 7
- ✓May 14
- ✓May 16
- July 17
- July 18

Work in Progress

- Tacoma Municipal Support (ongoing)
- Fircrest-Ruston Support (ongoing)
- Early Adopter Implementation
  - Super User Training June 2024
  - Data Load 1 July 2024
  - Data Load 2 August 2024
  - User Training September 2024
- Planned development & bug fixes ongoing
  - Enhancements expected June 28, June 30, and July 31
  - Bug fixes continuous & ongoing

Project Issues – June 2024

Active Issues	
Issue	Mitigation
Pilot Go-Live – Delaying Pilot Go-Live will impact future Phases.	**(June 11, 2024) CLJ-CMS is working with stakeholders to plan the next several phases of the project based on feedback from Pilot and Early Adopter courts.**
Local Rule – In order for eFiling to be mandatory, courts need to enact the rule or make eFiling mandatory.	(April 5, 2022) DMCJA is championing a Statewide rule for mandatory eFiling. Courts will need to enact a local rule in the meantime.

Project Issues – June 2024

Active Issues	
Issue	Mitigation
Staffing / Hiring – CLJ-CMS has been unable to fill several key positions. As of December 2023, CLJ-CMS has 9 project positions open. If these positions are not filled there may be impacts to the schedule.	(February 16, 2024) CLJ-CMS Executive Sponsors approved five new project positions. Recruitment is underway. Total vacant positions is 6.
Enterprise Supervision for MPA – MPA has requested that AOC make Enterprise Supervision available to probation departments independently and ahead of their court's implementation of Enterprise Justice.	**(May 28, 2024) AOC has reached agreement with courts, PSC, and Tyler Technologies on a path forward. Pierce County, Skagit, Lynwood, and Klickitat probation offices will be implementing Enterprise Supervision in 2024.**

Project Issues – June 2024

Active Issues	
Issue	Mitigation
WSP Law Table Updates – WSP needs to update their law tables to accept two versions (one for JIS Courts and one for Enterprise Justice Courts).	**(June 6, 2024) Fircrest-Ruston and Tacoma Municipal are live with Phase 1. Phase 2 development expected from vendor in June 2024.**
Third Party Integrations – Some courts have local systems that they would like integrated with Enterprise Justice.	**(May 29, 2024) Project and court kick-off held.**
Enterprise Justice version to be used (Phase 1) – In November 2021, Tyler determined that Enterprise Justice 2019 would not be compatible with some of the mandatory requirements.	(March 2024) Enterprise Justice version 2024 upgrade will be required to satisfy GR 15 requirements. Estimated to be available from the vendor for testing in late 2024. Production upgrade date TBD.

Project Risks – June 2024

Total Project Risks			
Low Probability	Moderate Probability	High Probability	Closed
0	3	0	20

High Risk Status		
Risk	Probability / Impact	Mitigation
Equipment Funding – Additional funds may be needed to assist some courts with the local equipment purchases.	Moderate / Moderate	(September 22, 2020) If the CLJ-CMS project uses a similar funding model to the SC-CMS, then there are additional complexities to consider. There are significantly more CLJ courts which adds to the need.

Project Risks – June 2024

High Risk Status		
Risk	Probability / Impact	Mitigation
Court Learning Curve – It is expected that some users will experience short-term reduced efficiencies when compared against more established legacy systems.	Moderate / Moderate	(April 1, 2024) Adjustments are being made to address the learning curve for the case management systems. Supplemental training is available for implemented courts. Several enhancements have been prioritized with the vendor to further reduce workload in key areas.

Project Risks – June 2024

High Risk Status		
Risk	Probability / Impact	Mitigation
Performance Issues – System performance must meet user expectations. The legacy systems are well established and very fast and the new systems must be performant.	Moderate / Moderate	(April 1, 2024) Tacoma Municipal Court reports slow performance in some key areas. These have been escalated to the vendor for resolution.

Next Steps

Milestone	Date
Early Adopter Super User Training	June 2024
Early Adopter Data Load 1	July 2024
Early Adopter Data Load 2	August 2024
Early Adopter User Training	September 2024
Early Adopter Go-Live	October 2024

Independent Quality Assurance Update

ALLEN MILLS, BLUECRANE, INC.